



JEFFERSON COUNTY RURAL WATER DISTRICT # 13

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MONTHLY PUBLIC BOARD MEETING
HELD AT BUCK CREEK SCHOOL – 15456 13TH ST.
THURSDAY, MARCH 15, 2018 - Beginning after Annual Meeting

CALL MEETING TO ORDER

The meeting is called to order by Chairman Gordon Brest.

Board Members Present: Chairman Gordon Brest, Vice Chairperson Dawn Hein, Treasurer Lynn Deters, Secretary Greg Hazen, Larry Means, George Pogge, and Andrew Breuer

Employees Present: Joe Osborn, Linda Lips

Patrons Present: Zach Hein, Duane Thiry, Tom Hornik, Linda Hornik, Ron Renz, Roberta Renz

TREASURER'S REPORT

MOTION: It was moved by Dawn Hein and seconded by Larry Means to approve the payment of bills.

VOTE: So moved 6-0.

ELECTION OF OFFICERS

MOTION: It was moved by George Pogge and seconded by Dawn Hein to re-elect the slate of officers as it currently stands.

VOTE: So moved 6-0.

MINUTES FROM 02/22/2018 PUBLIC BOARD MEETING

MOTION: It was moved by Lynn Deters and seconded by George Pogge to approve the minutes from the 02/22/2018 public board meeting.

VOTE: 5-0, Larry Means abstaining.

NEW CERTIFICATES-1 AND TRANSFERS-2

MOTION: It was moved by Greg Hazen and seconded by Dawn Hein to approve the one new certificate and two transfers.

VOTE: So moved 6-0.

DISTRICT MANAGER'S REPORT

- 1) Monthly Activity Report: A detailed report is included in the board packet.
- 2) Water Sales/Usage/Loss Report: The water loss for February is 25.4%. Part of the loss is due to the 8" line break. There was discussion examining the possible causes of the consistent high water loss over the past several months. Joe Osborn and Gordon Brest will work on a plan to isolate the causes of the issue.
- 3) Water Operator Position – Shane Dye has been hired and will start work on April 2nd. Shane has a Class 4 license.
- 4) Lead & Copper Survey – 190 surveys have been returned to date.

OFFICE MANAGER'S REPORT

- 1) Accounts Receivable Aging Report
- 2) Payment Method Review

OLD BUSINESS

- 1) Agreement for Contract Services – This item is tabled.
- 2) Finalize and Submit: Emergency Water Supply Plan, Water Drought/Emergency Resolution, Cross Connection Policy, and Municipal Water Conservation Plan – This item is tabled. Gordon Brest will continue working on the plans.
- 3) Identify Attendees for the KRWA Conference – Gordon Brest and Terri Brest will be attending the conference. Staff attendees include Joe Osborn.
- 4) Assign Voting Delegate and Alternate Delegate for KRWA Annual Business Meeting at the KRWA Conference.

MOTION: It was moved by Lynn Deters and seconded by Greg Hazen to assign Gordon Brest as voting delegate.

VOTE: So moved 6-0.

MOTION: It was moved by Larry Means and seconded by Andrew Breuer to assign Dawn Hein as alternate delegate.

VOTE: So moved 6-0.



5) Formal Offer to Joe Osborn for District Manager Position – Gordon Brest will bring the formal offer letter to the plant on 03/20 (Gordon Brest and Greg Hazen will be touring the plant on this date at 11:00 am.).

NEW BUSINESS

1) Review Calendar for Next Month's Agenda Items – The agenda items are: Analyze Rate for City of McLouth and LV#10, KRWA Conference Notes from Staff and Board Members.

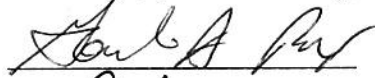
ADJOURNMENT

MOTION: It was moved by Greg Hazen and seconded by Dawn Hein to adjourn the meeting at 8:32 p.m.

VOTE: So moved 6-0.

Respectfully Submitted and Prepared by,

Linda L. Lips, Office Manager



Gordon A. Brest, Chairman



Greg Hazen, Secretary

