

**January 17, 7:00 P.M. at the District Office: 1951 Wellman Rd.**

Review calendar for year and make adjustments as necessary  
Finalize and submit: Emergency Water Supply Plan, Water Drought/Emergency Resolution, Cross Connection Policy, and Municipal Water Conservation Plan

**February 21, 7:00 P.M. at the District Office: 1951 Wellman Rd.**

Management's Discussion and Analysis (MD&A) review (with auditor)  
Identify attendees for KRWA conference  
Assign voting delegate and alternate delegate for KRWA annual business meeting at KRWA conference  
Report from nominating committee

**March 21, Doors open at 7:00 P.M. at Buck Creek School, 15456 13th St., Perry, KS 66073**

Annual Meeting  
Regular Meeting  
Hand out SSI forms (due at April meeting)

**April 18, 7:00 P.M. at the District Office: 1951 Wellman Rd.**

Analyze rate for City of McLouth & LV#10  
KRWA conference notes from staff and Board members  
Review completed SSI forms

**May 16, 7:00 P.M. at the District Office: 1951 Wellman Rd.**

Review rate for City of McLouth & LV#10  
Review any proposed or planned major capital improvement projects

**June 20, 7:00 P.M. at the District Office: 1951 Wellman Rd.**

Meet with City of McLouth & LV#10 to advise of rate increase estimate (budgetary range)  
Set benefit unit rates for the year  
Finalize changes on maintenance contract

**July 18, 7:00 P.M. at the District Office: 1951 Wellman Rd.**

Review bylaws and rules & regulations  
Review employee handbook

**August 15, 7:00 P.M. at the District Office: 1951 Wellman Rd.**

Review water rates and monthly minimum (includes City of McLouth & LV#10)  
Maintenance contract goes out for bid  
Review benefit unit application procedures

**September 19, 7:00 P.M. at the District Office: 1951 Wellman Rd.**

Set water rates and monthly minimum for next calendar year (includes City of McLouth & LV#10)  
Distribute district manager review form to Board members

**October 17, 7:00 P.M. at the District Office: 1951 Wellman Rd.**

Begin budget discussions, review current budget and identify areas of concern  
Request fee schedule from engineer and attorney  
Employee reviews (by district manager)  
District manager review-first draft (by board)  
Propose pay increase percentage  
Set dates for auditor to conduct audit & MD&A review

**November 21, 7:00 P.M. at the District Office: 1951 Wellman Rd.**

Second draft of budget to be finalized this month or in December  
District manager review-final draft (by Board)

**December 19, 7:00 P.M. at the District Office: 1951 Wellman Rd.**

Finalize budget  
Set feasibility study rates for the year  
Finalize pay increase percentage (to start January 1<sup>st</sup>)  
Nominating committee forms for annual meeting (newest elected directors)  
Determine location for annual meeting