

**JEFFERSON COUNTY RURAL WATER DISTRICT #13**

**1951 Wellman Rd. Lawrence, KS 66044**

**785-842-1502**

**www.jfrwd13.com**

**MONTHLY PUBLIC BOARD MEETING**

**Location: District Office - 1951 Wellman Rd.**

**July 19, 2018 - 7:00 p.m.**

**CALL MEETING TO ORDER:**

**GUESTS:**

**MINUTES FROM 06/21/2018 PUBLIC BOARD MEETING:**

**NEW CERTIFICATES AND TRANSFERS:**

**TREASURER'S REPORT:**

- ✓ Financial Summary
- ✓ Unpaid Bills Report

**DISTRICT MANAGER'S REPORT:**

- ✓ Monthly Activity Report
- ✓ Water Sales/Usage/Loss Report

**OFFICE MANAGER'S REPORT:**

- ✓ Accounts Receivable Aging Report
- ✓ Payment Method Review

**OLD BUSINESS:**

- ✓ Agreement for Contract Services – Maintenance Contract
- ✓ 246<sup>th</sup> St. & 13<sup>th</sup> St. Project Completion
- ✓ Preventative Maintenance Program

**NEW BUSINESS:**

- ✓ Review Bylaws and Rules & Regulations
- ✓ Review Employee Handbook
- ✓ Review Calendar for Next Month's Agenda Items

**NEXT MEETING August 16, 2018**